MAXXMAR™
WINDOW FASHIONS

ROLLER SHADE
with Cassette
INSTALLATION & CARE
INSTRUCTIONS

Getting Started

A few simple tools are required:

- Measuring tape
- Power drill, drill bits
- Phillips driver bit
- Pencil
- Level

Additional fasteners other than those sent with your shade may be required depending on the mounting surface.

Wallboard and plaster require the use of anchors such as expansion toggle bolts.

Brick, tile or stone need special plugs and drill bits.

Remember to always pre-drill holes in wood to avoid splitting.

Installation Bracket
150-8100-XXXX

Bracket Installation

Shades are shipped with the required number of brackets for proper installation.

End brackets should be located approximately 3" from either end.

Depending on the width of the shade, additional brackets may be necessary, evenly spaced between the two end brackets.

Using the installation bracket as a template, measure to the edge of the bracket and mark the hole locations with a pencil for drilling.

Shade Width	# of Brackets
Up to 40"	2
>40"- 72"	3
>72"- 84"	4
>84" and up	5

Brackets must be in line and level. Shim brackets on inside mounts if necessary. The head rail must be level for the shade to operate properly.

Make Sure Mounting
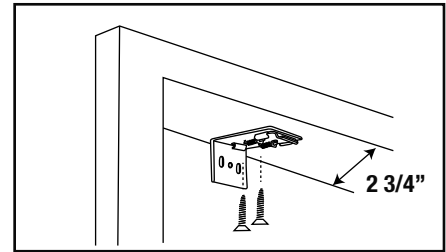Surface is Level

Shades with Headrail

Inside Mount

A minimum of **2 3/4"** is needed to fully recess the shade.

Make sure the brackets are level and aligned.
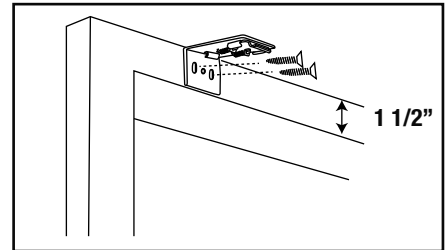
Attach each bracket using two screws.

Outside Mount

The minimum mounting height for outside mounted shades is **1 1/2"**.

Make sure the brackets are level and aligned.
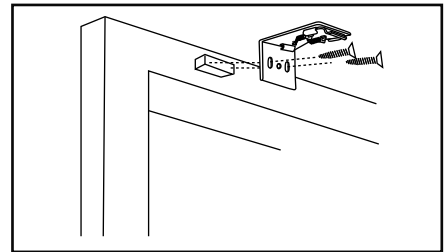
Attach each bracket using two screws.

Spacer Blocks (optional)

Each spacer block projects brackets **3/8"** away from mounting surface.

Make sure the brackets are level and aligned.

Attach each bracket using two screws. Screws should be long enough to secure the bracket to the mounting surface.
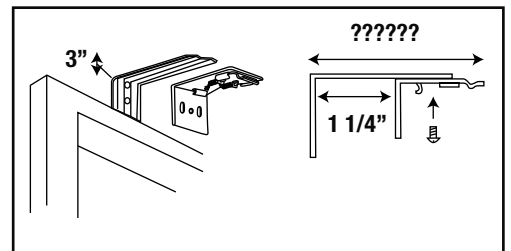
Extension Brackets (optional)

Optional extension brackets are used to project the back of the shade up to **3"** from the mounting surface.

Attach the mounting bracket to the extension bracket with the nut and bolt provided.

Side Mount (optional)

Measure from window sill up to desired mounting position on each side of the window frame.
Mark position.

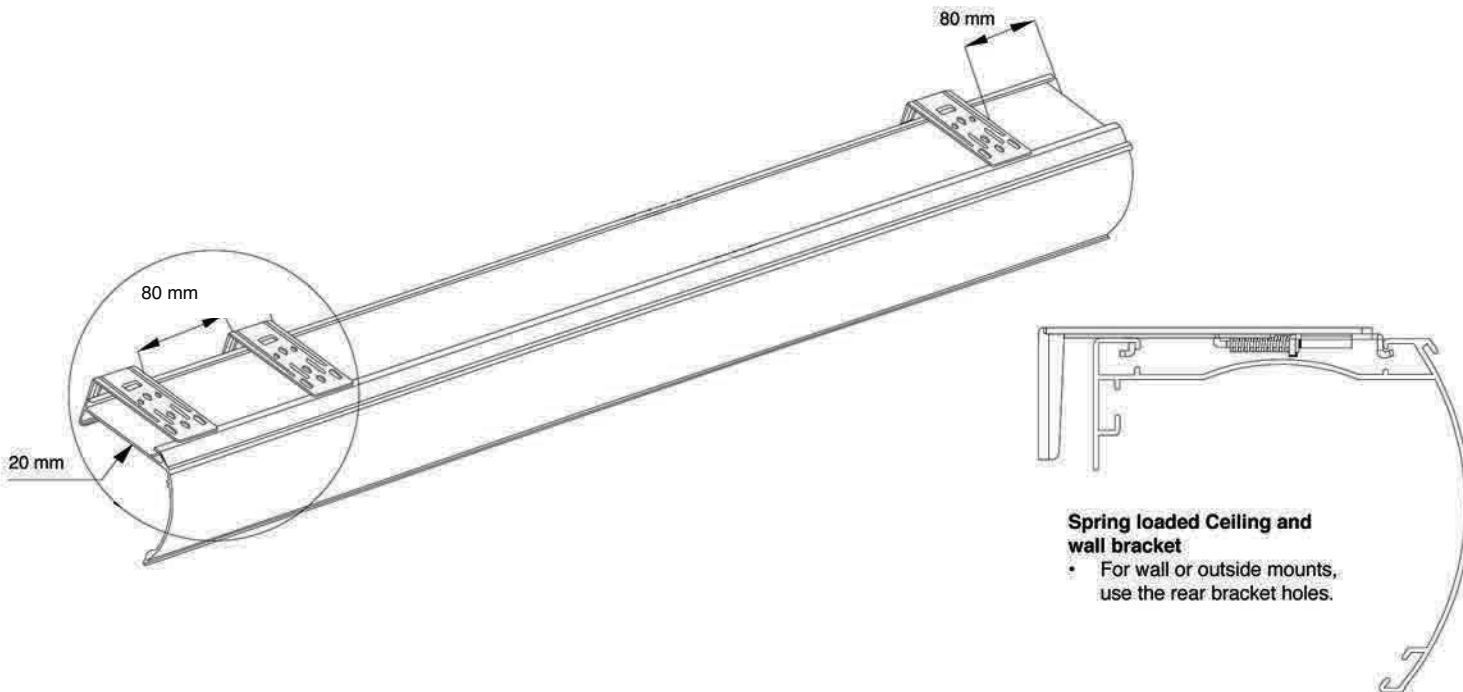Mount side mount brackets on each side of window frame as shown. Make sure the head ail will sit perfectly level.

Once side mount brackets are installed and properly positioned, attach the mounting brackets using the nuts and bolts provided.

Inside Mount
Minimum 2 3/4" Surface

Outside Mount
Minimum 1 1/2" Surface

Outside Mount with Spacer Blocks
Additional 3/8" Projection

Outside Mount with Extension Brackets
Minimum 2" Surface
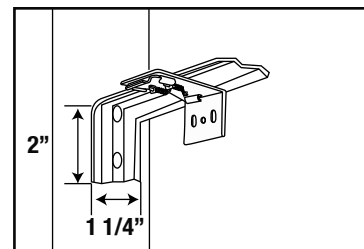
Side Mount
Minimum 2" Surface Height
Minimum 1 1/4" Surface Depth

Compact, Square & Large Cassettes
Installation Instructions

1. Mount the brackets to the wall or window frame, with the outside brackets no further than 2 inches (50 mm) from the ends of the headraill. On wide shades, space the additional bracket(s) at equal intervals.

80 mm

80 mm

20 mm

Spring loaded Ceiling and wall bracket
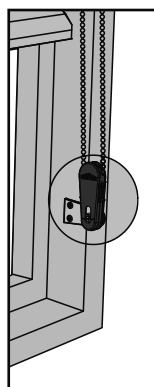- For wall or outside mounts, use the rear bracket holes.

2. Install the Tension Device. The Tension Device reduces the hazards of strangulation and entanglement of the young children by limiting access to the window frame or wall, so that young children cannot pull the cord around their necks.
   A. Lower the blind.
   B. Hold the Tension Device upright so the Warning Tag hangs straight down as shown in the diagram.
   C. Position the Tension Device on the window frame or the wall so that the Tension Device and control cord do no interfere with raising or lowering the blind. The Tension Device should be installed without stretching or pulling down on the control cord. Stretching the cord will cause excessive wear. Do not twist or cross the control cord.
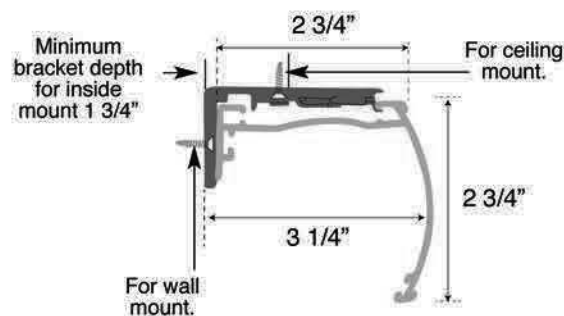   D. Holding the Tension Device upright and in position, as shown, insert and secure the screw through the hole. The mounting screw must be secured into a solid surface or molly.
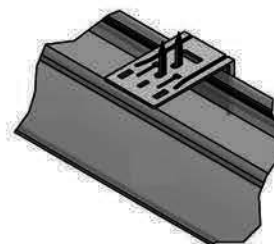
3. Operate the shade by pulling down on one side of the cord – one side of the cord raises the shade, the other side lowers the shade. Do not lift the bottom rail with your hands. Also, be careful not to place objects on the window sill that will interfere with operating the shade or cause it to hang unevenly.

CS-7 **Sunset Cassette**
with universal ceiling or wall bracket

2 3/4"

For ceiling mount.

Minimum bracket depth for inside mount 1 3/4"

2 3/4"

3 1/4"

For wall mount.

Universal ceiling or wall mount bracket

Shades over 60" in width please use 3 brackets.

Small Cassette
Installation Instructions

1. Mount the brackets to the wall or window frame, with the outside brackets no further than 2 inches (50 mm) from the ends of the headraill. On wide shades, space the additional bracket(s) at equal intervals.

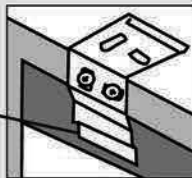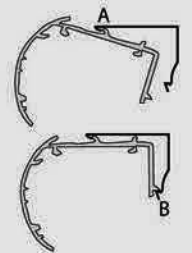2" (5 cm) maximum

2" (5 cm) maximum
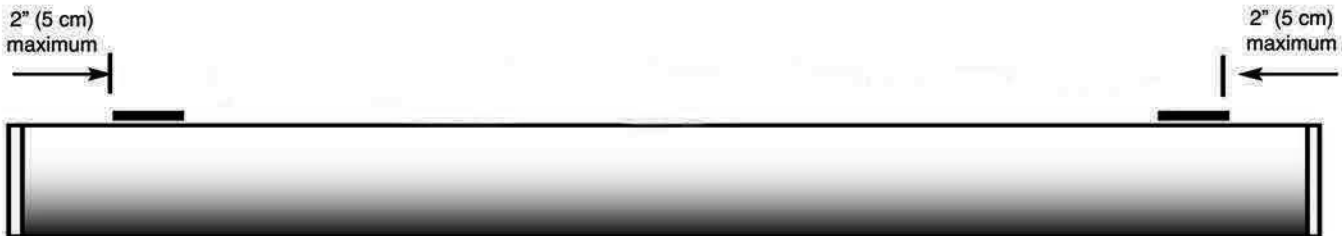
Small Cassette

For wall or outside mounts, use the rear bracket holes.
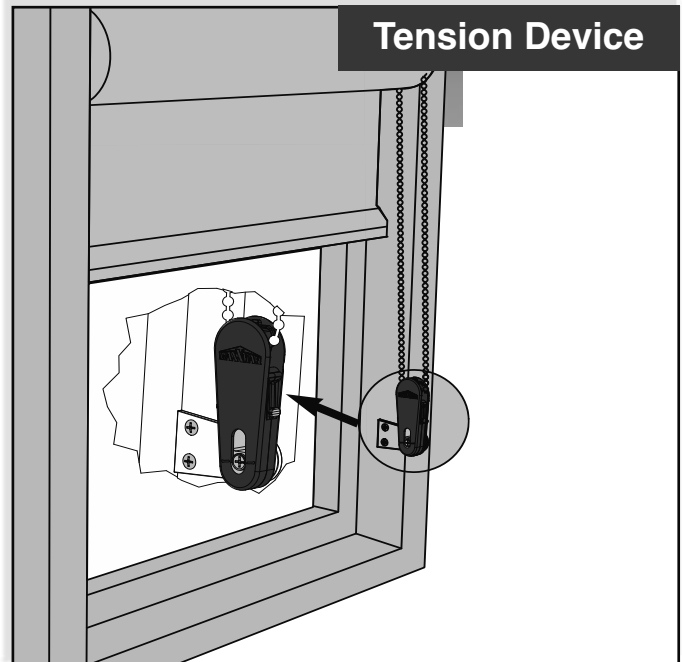Make sure the release tab is always mounted in the bottom.
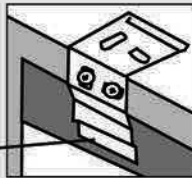
For inside or ceiling mounts, use the top bracket holes.
Make sure the release tab is always mounted on the bottom.

Mount the headrail. Position headrail with the front panel (A) resting on the top lip of all brackets. Push the bottom front of the headrail firmly backwards and toward the window until the lip on the rear of the headrail engages the bracket and snaps into place, (B) as shown.
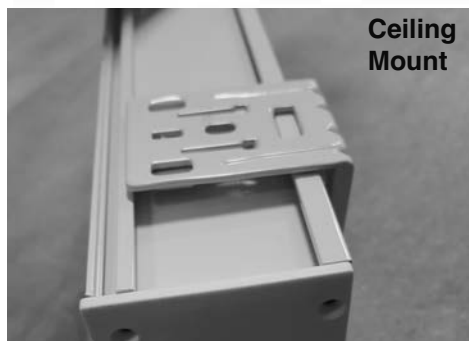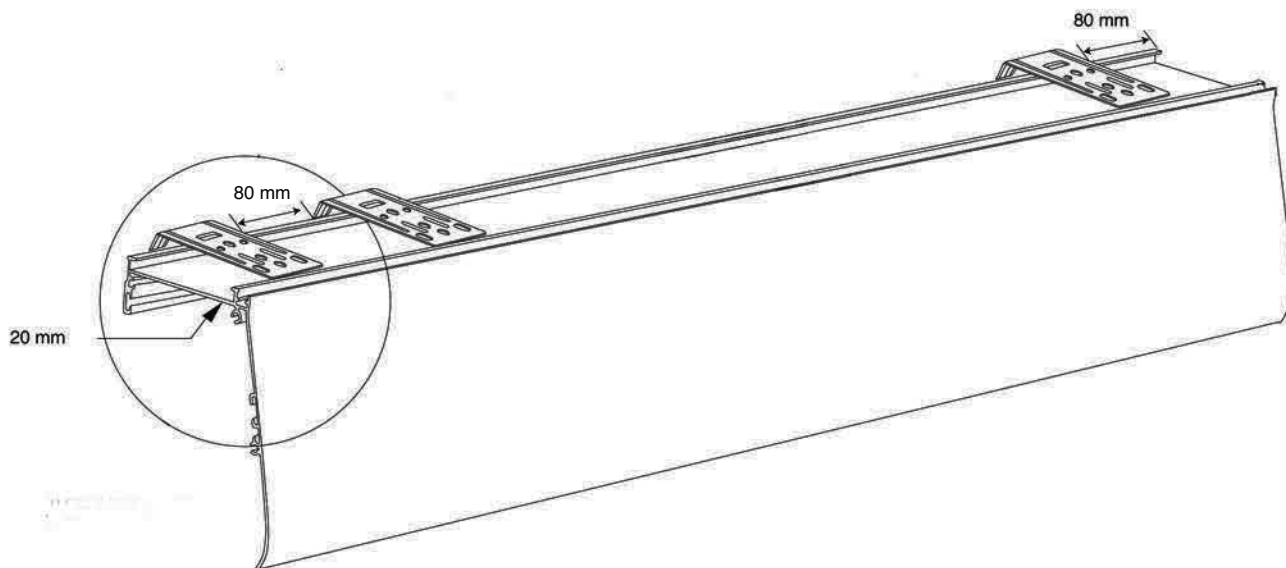
A

B

Tension Device

2. Install the Tension Device. The Tension Device reduces the hazards of strangulation and entanglement of the young children by limiting access to the window frame or wall, so that young children cannot pull the cord around their necks.
A. Lower the blind.
B. Hold the Tension Device upright so the Warning Tag hangs straight down as shown in the diagram.
C. Position the Tension Device on the window frame or the wall so that the Tension Device and control cord do no interfere with raising or lowering the blind. The Tension Device should be installed without stretching or pulling down on the control cord. Stretching the cord will cause excessive wear. Do not twist or cross the control cord.
D. Holding the Tension Device upright and in position, as shown, insert and secure the screw through the hole. The mounting screw must be secured into a solid surface or molly.

3. Operate the shade by pulling down on one side of the cord – one side of the cord raises the shade, the other side lowers the shade. Do not lift the bottom rail with your hands. Also, be careful not place objects on the window sill that will interfere with operating the shade or cause it to hang unevenly.

4. To remove a shade: from the bottom rear of the headrail, insert a flat screwdriver in between the headrail and the release tab. Gently twist the screwdriver and pry open the bracket to release the headrail.

Opera Cassette
Installation Instructions

1. Mount the brackets to the wall or window frame, with the outside brackets no further than 2 inches (50 mm) from the ends of the headraill. On wide shades, space the additional bracket(s) at equal intervals.
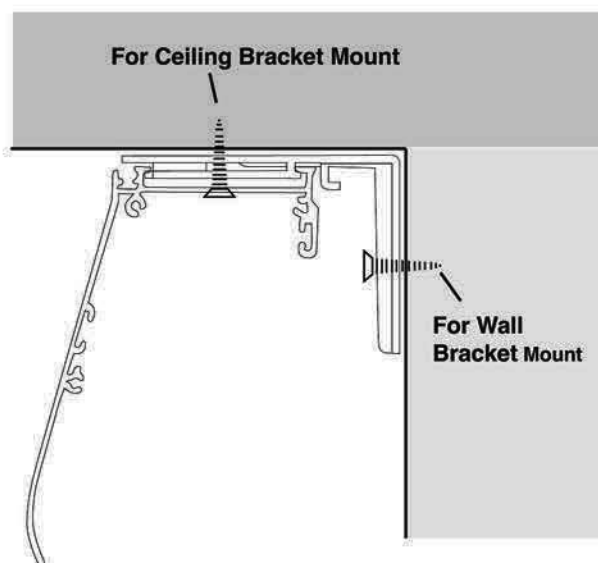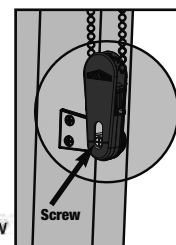
80 mm

80 mm

20 mm

Ceiling Mount

Ceiling Bracket
Spring loaded ceiling bracket
- For inside or ceiling mounts, use the top bracket holes.

For Ceiling Bracket Mount

For Wall Bracket Mount

2. Install the Tension Device. The Tension Device reduces the hazards of strangulation and entanglement of the young children by limiting access to the window frame or wall, so that young children cannot pull the cord around their necks.
   A. Lower the blind.
   B. Hold the Tension Device upright so the Warning Tag hangs straight down as shown in the diagram.
   C. Position the Tension Device on the window frame or the wall so that the Tension Device and control cord do no interfere with raising or lowering the blind. The Tension Device should be installed without stretching or pulling down on the control cord. Stretching the cord will cause excessive wear. Do not twist or cross the control cord.
   D. Holding the Tension Device upright and in position, as shown, insert and secure the screw through the hole. The mounting screw must be secured into a solid surface or molly.
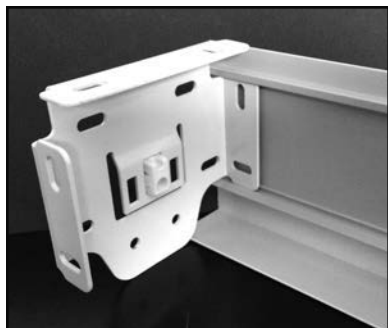
Screw

3. Operate the shade by pulling down on one side of the cord – one side of the cord raises the shade, the other side lowers the shade. Do not lift the bottom rail with your hands. Also, be careful not place objects on the window sill that will interfere with operating the shade or cause it to hang unevenly.

Fascia
Installation Instructions

INSIDE/TIGHT MOUNT
1. Attach the brackets to Fascia by sliding into the groove inside the Fascia as shown.

2. Once the brackets are attached to Fascia from both ends, lift up and mount it to the window with screws.

3. Install the Shade into the mounted Fascia

1/16" minimum
to the edge

Inside Mount
Minimum 1/16" to the Edge
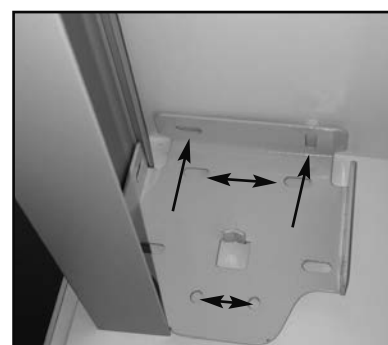
Inside Mount
Can be screwed top or side

OUTSIDE MOUNT
Make sure the brackets are level and aligned
Attach each bracket using two screws. Do the steps 1, 2 and 3 as shown above.

1 1/2" minimum
surface
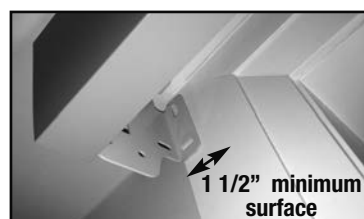
Outside Mount
Minimum 1 1/2" Surface

Once the Fascia Rail is mounted to the wall, press the cover onto the bracket as shown.

Tension Device (Patent Pending)
Overview of the Unique Advantages

**Drive
Tension Device**

**Indicator
Line
Item # 2**

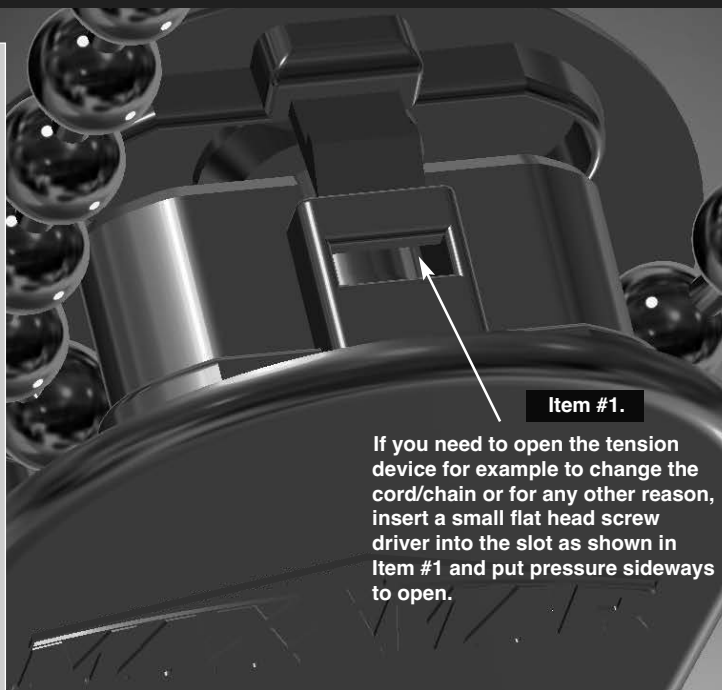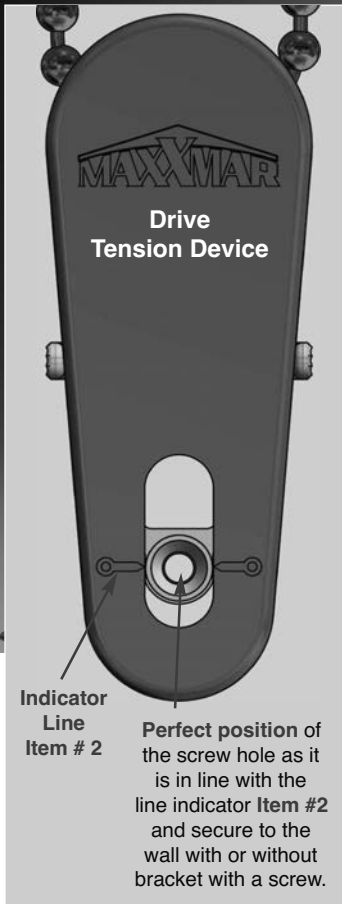**Perfect position** of the screw hole as it is in line with the line indicator **Item #2** and secure to the wall with or without bracket with a screw.

Item #1.

If you need to open the tension device for example to change the cord/chain or for any other reason, insert a small flat head screw driver into the slot as shown in Item #1 and put pressure sideways to open.

WARNING: It is imperative that the drive tension device for bead chain/cord loop be properly secured to the wall or window frame to reduce a child's access to the bead chain/cord loop. Young children can wrap bead chain/cord loops around their necks and strangle. **Always keep loops secure and fastened to the wall to avoid children playing with the loose cords/chains. Loose cords/chains loops increase the risk of child strangulation.**

Part List (see Figure 1)
1. One assembled device
2. Two brackets: one for inside mount and one for outside mount
3. One 1/2 inch long #4 wood screw and two 1 1/2 inch long #6 wood screws
4. One cable tie (not show)
5. Instructions

Figure 1. Parts

Inside Mount Bracket — Nub

Outside Mount Bracket — Nub

#4 wood screw

#6 wood screw
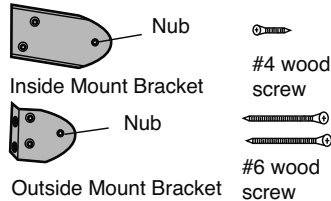
Attach Device to Bead Chain or Cord Loop (see Figure 2). The device can easily move along the loop by pulling down the side wings. Note to Shade Fabricators to Comply with ANSI/WCMA Standard, Section 6.5.1. Pull either side of the drive loop as shown in Figure 3 until the shade is lifted completely up to the headrail. Using the specific side of the drive loop that was pulled to raise the shade, attach the device as described above. While pulling down on the side wings of the device, slide the device up as close as possible to the headrail as shown in Figure 4. Route a cable tie through the oval shaped hole on the device and completely around the bundled up drive chain or cord loop, and tighten the cable tie securely as shown in Figure 5.
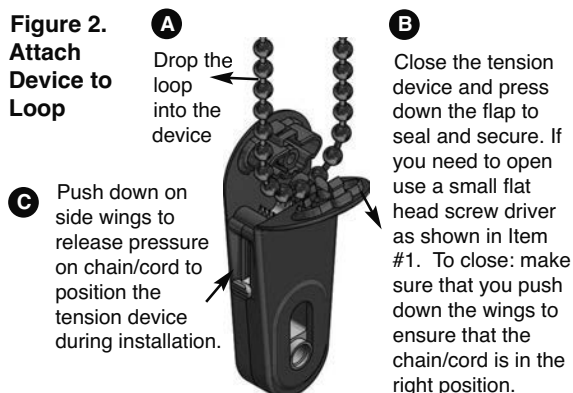
Figure 2. Attach Device to Loop

A Drop the loop into the device

B Close the tension device and press down the flap to seal and secure. If you need to open use a small flat head screw driver as shown in Item #1. To close: make sure that you push down the wings to ensure that the chain/cord is in the right position.

C Push down on side wings to release pressure on chain/cord to position the tension device during installation.
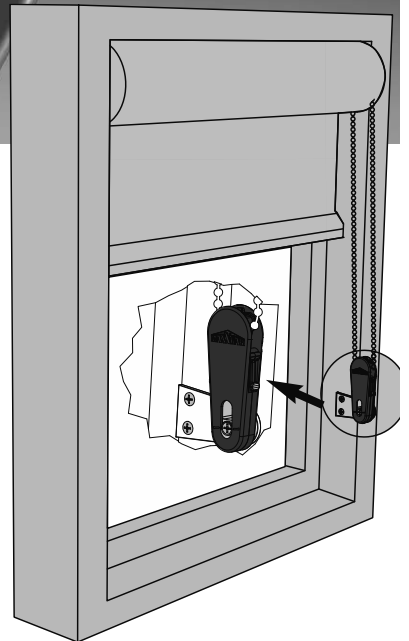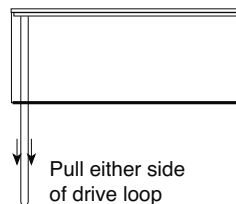
Figure 3. Pull Shade Up

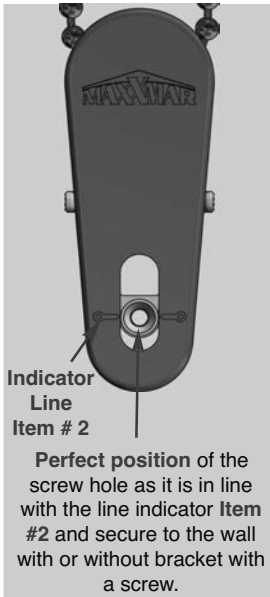Pull either side of drive loop

For more safety information: 1-866-662-0666 • www.healthcanada.gc.ca/blindcords

Maxxmar Universal Drive Tension Device

8

Tension Device (Patent Pending)
Installation Instructions

Drive Tension Device

Indicator Line Item # 2

Perfect position of the screw hole as it is in line with the line indicator **Item #2** and secure to the wall with or without bracket with a screw.
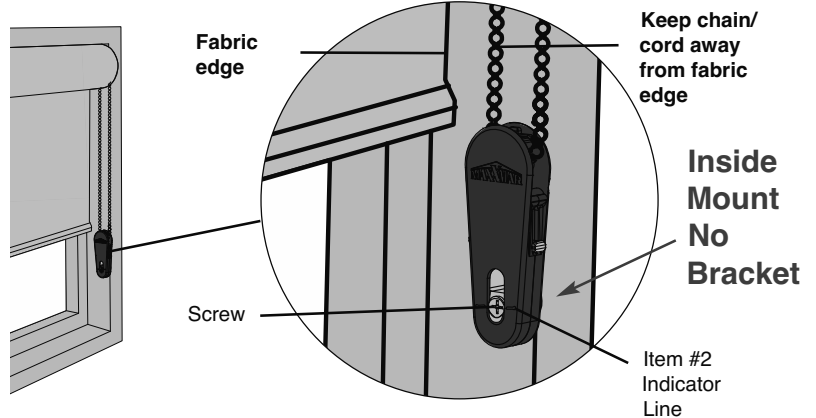
Inside Mount
with No Bracket
(see Figure 6)

1. You can install the tension device inside the window casing without the bracket if there is enough space to keep the tension device away from the fabric on the shade to avoid fraying of fabric when operating shade up and down. Lline up the centre of the screw hole with the indicator line on the tension device by pulling down on the side wings.

2. While holding the device firmly in place, check if the loop can move freely through it. Secure with a screw to the wall.

3. Ensure that the centre of the screw hole is still in line with the line indicator after the screw has been secured (Item #2).

Inside Mount with Bracket A (see Figure 7)

1. To bring the tension device out to avoid fraying of fabric use inside mount bracket. Attach the device to the inside mount bracket with the short screw as shown in Figure 7. The nub on the bracket fits into the back of the screw hole on the device.

Bracket A

2. Pull down on the bracket, align the center of the screw hole with the indicator line on the device as shown in Figure 7 (Item #2).

3. While holding the device firmly in place, check if the loop can move freely through it.

4. Mark and pre-drill the screw holes for the bracket.

5. Pull down on the bracket and device, align it with the drilled holes, and mount the bracket to inside window casing with two long screws.

6. Check to ensure the loop can move freely through the device without engaging the lock and ensure that the screw lines up with the indicator line.
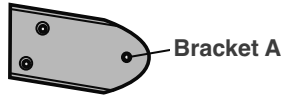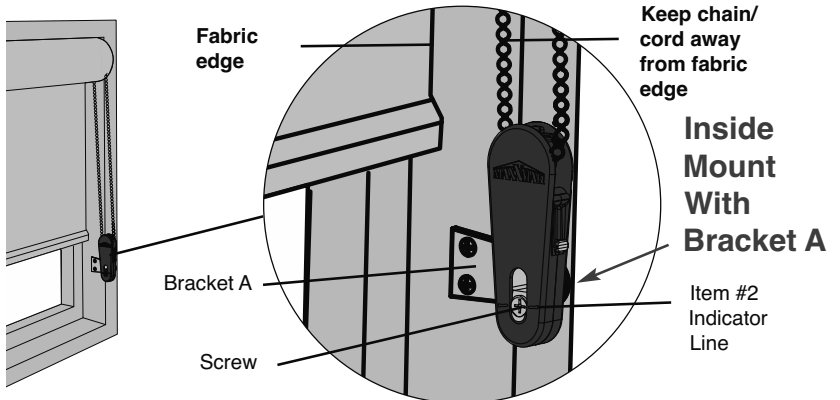
Outside Mount with Bracket B (see Figure 8)

If you need to install the tension Device outside of window casing use outside mount bracket.

Follow the same procedure as the inside mount from step 1 to step 4 and use outside mount bracket as

Bracket B

you are installing on the outside window trim or wall. Detach the device from the bracket by removing the short screw. Align the bracket screw holes with the drilled holes and mount the brackets to the wall with two long screws. Reattach the device to the bracket with the short screw. Ensure that the screw lines up with the indicator line.
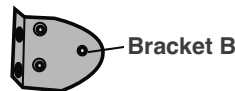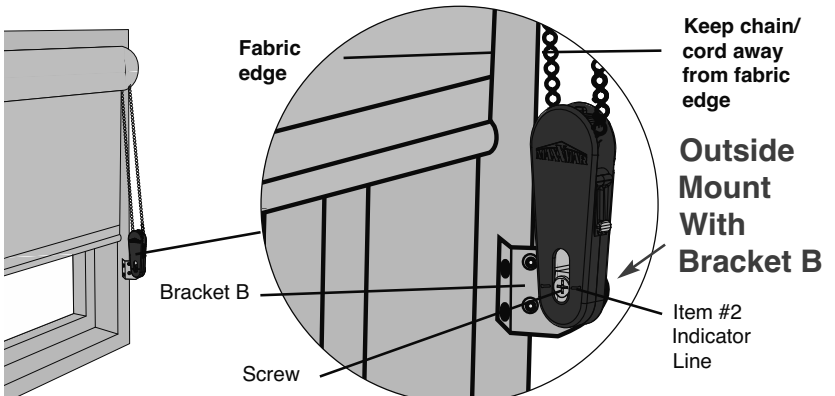
Figure 6. Inside Mount Installation with No Bracket

When the centre of the screw hole is in line with the line indicator secure with a screw to the wall. Ensure that centre of screw hole is still in line with the line indicator after screw has been secured.

Fabric edge

Keep chain/cord away from fabric edge

Inside Mount No Bracket

Screw

Item #2 Indicator Line

Figure 7. Inside Mount Installation with Bracket A

When the centre of the screw hole is in line with the line indicator secure with a screw to the wall. Ensure that centre of screw hole is still in line with the line indicator after screw has been secured.

Fabric edge

Keep chain/cord away from fabric edge

Inside Mount With Bracket A

Bracket A

Item #2 Indicator Line

Screw

Figure 8. Outside Mount Installation with Bracket B

When the centre of the screw hole is in line with the line indicator secure with a screw to the wall. Ensure that centre of the screw hole is still in line with the line indicator after screw has been secured.

Fabric edge

Keep chain/cord away from fabric edge

Outside Mount With Bracket B

Bracket B

Item #2 Indicator Line

Screw

Child Safety
Installation Device

To avoid entanglement and strangulation, keep cords out of reach of young children. Move cribs and furniture away from shade cords.

Tension Device
The tension device reduces the hazards of strangulation and entanglement of young children by limiting access to the control cord.

The cord tensioner must be installed to make the shade fully operable.

Read the instructions in the mounting hardware packet prior to installing the tensioner.

Safety Labels
In compliance with WCMA/ANSI safety standards, the warning labels on the bottom rail are designed to be permanent.

DO NOT remove the permanent warning label on the bottom rail.

This assures that future owners of this product will be aware of potential dangers associated with this shade.

Operation
Pulling down on the back cord will lower the shade. Pulling down on the front cord will raise the shade.

If shade was ordered as a reverse roll, the front cord will lower the shade and the back cord will raise the shade.

Cleaning and Care
The shade fabric is easy to care for.

Regular dusting with a feather duster or vacuum cleaner brush is recommended.

Most stains can be blotted with a damp sponge and mild detergent.

Before using anything stronger than mild detergent and lukewarm water, test an unobtrusive corner of the shade.

If you have any questions, call your dealer for advice.

Shade Removal

Compact, Square, Small, Large Cassettes

1. Push the Cassette toward the wall without changing degree.

2. Move the cassette slightly backward to loosen from brackets and remove the cassette.

3. Remove the shade from brackets.

4. Unscrew brackets.

Open Roll

1. Remove the shade by lifting the clutch to disengage the clutch hooks.

2. Push the roller tube toward the non-clutch end to compress the spring loaded pin.

3. Slide the clutch hooks out of the bracket slots.

4. Unscrew the brackets.

Fascia

1. Remove the shade by lifting the clutch to disengage the clutch hooks.

2. Push the roller tube toward the non-clutch end to compress the spring loaded pin.

3. Slide the clutch hooks out of the bracket slots.

4. Unscrew the brackets that hold Fascia. As you release the brackets, support the Fascia to keep it from falling.

MAXXMAR™
WINDOW FASHIONS